

CMOS Council 2020-21 Meeting #5 2021-05-13
Procès-verbal du conseil de la SCMO 2020-21 Réunion #5 13-05-2021

Minutes
Thursday, 13-May-2021, 12 pm EDT

Attendance:

President	Marek Stastna (MS)	√	Past Pres.	Kim Strong (KS)	√
Vice-Pres.	Jim Abraham (JA)	√	Exec Dir	Gordon Griffith (GG)	√
Treasurer	Amir Shabbar (AS)	√	Dir. Pub.	Douw Steyn (DS)	Regrets
Cor. Sec.	Diane Pendlebury (DPe)	√	Congress 2022	Yanping Li (YL)	√
Rec. Sec.	Alexandre Audette (AA)	√	Councillor at large	Clark Richards (CR)	Regrets
Congress 2021	David Fissel (DF)	√	Councillor at large	Dominique Paquin (DP)	√
Councillor at large	Laura Bianucci (LB)	Regrets	Councillor at large	Christopher Poitras (CP)	√
Councillor at large	Iain Russell (IR)	√	Councillor at large	Aldona Wiacek (AW)	√
Councillor at large	Felicia Kolonjari (FK)	Regrets	Councillor at large	Bruce Sutherland (BS)	√
Congress 2022	Francis Zwiers (FZ)	√	Councillor at large	Clark Richards (CR)	√

Agenda Attachments

1	1_Agenda_CMOS_Council_5_SCMO_2021-05-13	8d	8d_BUDGET2022 - Draft
2	2_Draft Minutes_Council-4_2021-03-25	9	9_CMOS Council Liaison Roles
3	3_Draft Minutes_CMOS_Executive-5_2021-04-15.docx	11a	11a_Pres_Activity Report_CMOS_Council_6-2021-05-13_Template
4a	4a_LAC 2021_Activity Report_CMOS_Council_6-2021-05-13	11b	11b_Vice-Pres_Activity Report_CMOS_Council_6-2021-05-13_Template
6	6_v2-renewal-contract-in1touch-CMOS-Apr15-2021	11c	11c_Dir_Exec_Activity Report_CMOS_Council_6-2021-05-13
7	7_CMOS_Nominating_Committee-Nominations_for_2021_2022	11d	11d_Treasurer_Activity Report_CMOS_Council_6-2021-05-13
8a	8a_CMOS BY-LAWS 2021 - Draft	11f	11f_CorSec_Activity Report_CMOS_Council_6-2021-05-13
8b	8b_Proposed Membership Dues - 2022 - EN-FR	11g	11g_Past_Pres_Activity Report_CMOS_Council_5-2021-05-13
8c	8c_Proposed Service Fees - 2022 - EN-FR	12	12_CMOS CYCLE OF ACTIVITIES-May-August

Attachments to Minutes

13	New Action Items from Council-5	14	Updated Outstanding Action Items from Council-4
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Acronyms Used :

CMOS-CCMC	CMOS Centre Chair and Membership Committee
PECC	Planetary Exploration Consultation Committee (Canadian Space Agency)
SPEC	CMOS School and Public Education Committee
ECCC	Environment and Climate Change Canada
DFO	Dept of Fisheries and Oceans
NSERC	Natural Sciences and Engineering Research Council of Canada
SCGS	Canadian Societies for the Geophysical Sciences

1.	Approval of Agenda. (MS) (DPe moves/JA seconds/ Carries)
2.	Minutes of Council Meeting #4 (MS) (AS moves/CP seconds/ Carries)
3.	Minutes of Executive Meeting #5 (MS) (JA moves/DPe seconds/ Carries)
4.	Congress and Congress Committee Update

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4a.	<p><i>CMOS 2021 Victoria (DF)</i></p> <ul style="list-style-type: none"> • The organisation of the 2021 Congress is going well. The budget is holding up very well. • See attachment 4a for details. • The video archive of the presentations will be available for up to a year after the congress through the EventMobi platform.
4b.	<p><i>CMOS/CGU 2022 Saskatoon (YL)</i></p> <ul style="list-style-type: none"> • The Eastern Snow conference would like to join CMOS 2022 in cost neutral way (their members (~60-100 people) would pay our fee to CMOS and this conference would use our platform). GG: CMOS usually writes a memorandum with the other organisation to clarify the agreement. • For the organisation committee, there will be only one chair for the whole congress, no co-chair from CGU. • FW: proposition of theme for the 2022 congress: Science of water, climate and weather services. • JA & MS: The theme needs to make it clear that “water” in the theme includes the water from the ocean as well. The them is good but the advertisement needs to make oceanographers feel welcomed.
5.	<p>CMOS Strategic Plan (MS)</p> <ul style="list-style-type: none"> • Consultation phase of the strategic plan has been concluded. • Discussion about the implementation plan and the consultation process. • Idea from JA: CMOC council liaison roles. (Attachment 9) • Discussion about the role of the liaison role with francophone services. What would be that role as it doesn’t seem obvious at first glance.
6.	<p>OlaTech Service Contract Renewal (MS)</p> <ul style="list-style-type: none"> • MS recommends getting out of the OlaTech contract in the next year. The new contract includes a termination clause of 180-day notice after the first year. • GG recommends either going for the 2-year term with the termination clause or going for a 2.5-year plan. MS suggests going for the contract with the termination clause. • Motion: CMOS will renew with Olatech with the contract with the termination clause. (<i>DPe moves/CP seconds/carries</i>)
7.	<p>CMOS Slate of Elected Officers (KS)</p> <ul style="list-style-type: none"> • KS consulted with the Nominating Committee to get all nominations for Council members and executive members for the next years. • There will be no more secretaries (recording and corresponding) and the duties will be transferred to the Executive Director. • Motion: Council approves the nominations for the elected officers as seen in attachment 7. (<i>KS moves/DP seconds/Carries</i>)
8.	<p>Approvals for Annual General Meeting (GG) Tabled item 8d (approval of the 2022 budget) to the next council meeting. (<i>GG moves/</i></p>
8a.	<p><i>Revisions to By-laws (GG)</i></p> <ul style="list-style-type: none"> • Removed the two secretary roles. (In addition of changes to the role of Executive Director who takes the role of both secretaries.) • Pulled the section of the Appendix related to the scholarships out of the By-laws and placed it in the CMOS Policies. • Motion: Council approves the changes to the By-laws. (<i>JA moves/DPe seconds/ Carries</i>)
8b.	<p><i>Membership Fees 2022</i></p>

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	<ul style="list-style-type: none"> • Across the board \$10 increase in membership and service (item 8c) fees. • Motion: (AS moves/DP seconds/ Carries) 																								
8c.	<i>Service Fees 2022 – See item 8b of the minutes.</i>																								
8d.	<i>Budget 2022</i>																								
9.	Council Liaison Roles (MS) – See item 5 of the minutes.																								
10.	SPEC update on CMOS website <ul style="list-style-type: none"> • SPEC wanted to raise three issues to Council. • 1. The old CMOS site had information that is no longer available, including the K-12 SPEC information. • 2. SPEC would like some information to the Science Fairs (hyperlink) on the website. • 3. Information about educational requirements for some careers in fields related to CMOS. • MS: Should make this a task for the Webmaster to be done in a few months. 																								
11.	Executive Reports																								
11(a)	President MS: <ul style="list-style-type: none"> • CMOS should review its relationship with CNC SCOR. • MS will continue to be part of the UN Ocean Decade discussion. 																								
11(b)	Vice President JA: <ul style="list-style-type: none"> • Discussions about sponsoring national science fairs. 																								
11(c)	Executive Director GG: Nothing to add.																								
11(d)	Treasurer AS: <ul style="list-style-type: none"> • Summary of the finances. See Att. 11d for details. 																								
11(e)	Recording Secretary AA:																								
11(f)	Corresponding Secretary DPe: <ul style="list-style-type: none"> • Approval of new members. (DPe moves/ AS seconds/ Carries) 																								
11(g)	Past President KS: <i>Had to leave early.</i>																								
11(h)	Director of Publications DS: - No report.																								
12.	Cycle of activities – (DPe)																								
13.	Review of Action Items (AA): Nothing to note.																								
14.	Upcoming Meetings 2020-2021 – <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Exec</th> <th>CCMC</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>October 15</td> <td>November 05</td> <td>November 12</td> </tr> <tr> <td>December 10</td> <td>January 07</td> <td>January 14</td> </tr> <tr> <td>February 11</td> <td>March 11</td> <td>March 25</td> </tr> <tr> <td>April 15</td> <td>May 6</td> <td>May 13</td> </tr> <tr> <td></td> <td></td> <td>June 17</td> </tr> <tr> <td></td> <td></td> <td>AGM June 22</td> </tr> </tbody> </table>	Exec	CCMC	Council	Thursday	Thursday	Thursday	October 15	November 05	November 12	December 10	January 07	January 14	February 11	March 11	March 25	April 15	May 6	May 13			June 17			AGM June 22
Exec	CCMC	Council																							
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		June 17																							
		AGM June 22																							
15.	Adjournment (Meeting adjourned)																								

Attachment 13: New Action Items from CMOS Council meeting #5

	No new action items this meeting.	
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Attachment 14: Outstanding Action Items
(Year is 2020-21 unless specified)

C4.4b	JA	Follow up about the corporation rate for government employees for the Saskatoon congress.	Open.
C4.10e	GG	Look into the publication of minutes on the website.	Open.
C2.4a	MS, AS	MS and AS need to recheck the budget of the Victoria congress and verify if increasing the Coop student salary is possible.	Open. The budget is fine
C2.7a	MS	Follow up with FK and DPe about how to help graduate students/ early career scientists to find jobs/post-doc opportunities.	Open. MS had a good meeting, waiting on best wording from FK and DPe.
C2.7a	Council	<i>Come up with suggestions for a new Twitter administrator.</i> Gordon G. has assumed the role as Twitter account manager on a temporary basis. Overall Communications strategy still needs to be developed.	<i>Updated.</i>
C2.4b	MS	By council meeting C3, present a proposal on how the online 2023 Congress organization will work.	Virtual Congress, still looking for co-sponsors. Updated (see item C4.4b)
C1.1	MS, JA, GG	Come up with specific ideas and guidelines to get a consent agenda for each meeting and will report back at the next Council meeting.	Open
C1.2	MS, GG, DPe	Post-mortem on who did and did not have a tour speaker.	Open. DPe will have that information in her year-end review.
2019-20AGM.1	MS	Ensure that Council completes the development of a management process for the CMOS Members' Code of Conduct by the end of calendar year 2020, for presentation to the 2021 AGM.	Open
2019-20AGM.2	Fellows Committee	Review and rationalize the Fellow category and recommend any changes to Council and subsequently the AGM, with legal review if deemed necessary.	Open
2019-20C5.1	KS, MS	Complete assessment of virtual Congress for inclusion in the official Congress report.	Closed.
2019-20C5.2	GG	GG to clarify items included in "Bulletin Renewal-Online" Congress	
2019-20E5.2	BA	Ottawa LAC to submit cost proposal for Ottawa Plenary session to Council	Open

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2019-20C4.2	GG	Discuss with Olatech required changes to website re donations.	Open
2019-20C3.7	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	CIBC Forms being signed
2019-20C3.1	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	Open
2019-20E2.7	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress. Lead with GG Missing: Tim, Clark, Diane, Felicia and Laura
2019-20E1.3	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	Open. Discussed at E4
2018-19AGM.2	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee).	Open
2018-19E3.3	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	Update at C4: RMS – awaiting return of signed version from RMS AMS – done and posted on website CGU – under review AMOS – done and posted.